



**Meeting Location:** P.J. Clarkes – 1141 W. Armitage Chicago, IL

**Voting Members In Attendance:** Marissa Lanzito, Lauren Mitrick, Katie O'Connor, Susan Pope, Mary Ellen Kuehl

**Voting Members Absent:** Sarah Coulter

**Non-Voting Committee Chairs in Attendance:** Mabel Guzman, Tripti Kasal, Michelle Etter, Ruby Ramsey

**Non-Voting Committee Chairs Absent:** Tammy Hajjar

**Guests In Attendance:** none

Marissa Lanzito, President, called the meeting to order. The Agenda was approved.

**OFFICER AND STANDING COMMITTEE REPORTS:**

**President:** President Lanzito reminded all attendees that the March General Meeting will not be at East Bank Club but will be held at the Green Technology Center (445 N. Sacramento).

**President-Elect:** President Elect Mitrick reviewed the remaining General Meeting programs and their locations.

**Treasurer:** No further report.

**Secretary:** No report.

**Vice President of Membership:** Vice President Coulter was not in attendance. Some discussion ensued regarding new member packets, new member orientations and the possibility of adding WCR pins to the new member packets.

**Communications:** It was decided that Mabel Guzman, Communications Chair, will create a tagline for the February General Meeting e-advertising. In addition, Mary Ellen Kuehl will be sending out an e-announcement for said program via eCampaignPro. We also agreed to take part in a phone tree for each of the General Meetings to increase attendance.

**By-Laws and Standing Rules:**

**MOTION** was made to change the annual dues for the local chapter. Discussion ensued and it was defeated.

**MOTION DEFEATED**

**MOTION** was made to change article 4, sec 3 of the Bylaws to a quorum reached with 5 VOTING members rather than just 5 members of the governing board. The motion was seconded. Discussion ensued and the motion was approved.

**MOTION CARRIED (Unanimous).**

**Programs:** Lauren Mitrick, Committee Chair, informed the board that a speaker is still needed for the June General Meeting on negotiations. She also asked that the board brainstorm ideas

for panel members for the Team Building program. Mabel Guzman recommended Ismael Perez from Exit Realtor to be the speaker for the Cultural Diversity program.

**Sponsorships:**

**Audit:** The audit committee had met to go over the last years' budget, payments and receipts. Ruby Ramsey, the Committee Chair, informed the Treasurer (and board) that the checkbook should be reconciled every month, checks should only be written for items on the budget, all transactions should be logged into Quicken and all voided checks should be recorded and attached to the bank statements.

**Unfinished Business:** None

**New Business:**

**Next Meeting:** March 6, 2007, P.J. Clarkes, 1141 W. Armitage Chicago, IL 4:00 PM – 5:00 PM.

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Susan Pope, 2008 Secretary