

2008 WCR Chicago Chapter Committees

STANDING COMMITTEES:

By-Laws Committee: Reviews By-Laws and amends as needed; Submits amendments to National WCR for approval; Notice members to local by-law changes mandated by National WCR; Develop and periodically review Standing Rules.
Committee Chair: Susan Pope, Secretary

Education, Designations and Program Committee: Plans programs for Chapter meetings each month and any special programs; Carries out program plans and completes arrangements for speakers, sites, etc.; Informs members of educational opportunities offered by the local Board, State associations, NAR affiliates, etc.; Plans and chairs efforts for any special educational and designation events hosted by Chapter such as PMN classes.
Committee Chair: Lauren Mitrick, President-Elect/Program Chair

Finance and Budget Committee: Prepares annual budget for approval by Governing Board; Reviews budget and actual expenditures with Treasurer as needed; Works with the Ways & Means/Sponsorship committee to plan and conduct fundraising programs and sponsorship incentives as needed, including funds to enable local officers to attend national meetings.
Committee Chair: Katie O'Connor, Treasurer

Membership Committee: Recruits new members; Inducts and introduces new members at chapter meetings; Retains existing membership and re-recruits any dropped members; Notifies National WCR and state & local officers of changes of status or address of members; and Compiles Membership Database
Committee Chair: Sarah Coulter, Vice-President/Membership

Nominating Committee: Fulfills obligations of Chapter by-laws
Committee Chair: Marissa Lanzito, Immediate Past-President

Ways and Means/Sponsorship Committee: Assumes from Finance and Budget Committee the responsibility to conduct charitable fundraising programs; Preparation of annual sponsorship brochures; Raises funds and solicits sponsors and donations from affiliates and other vendors, all to enable officers to attend national and state meetings and to help support costs of charitable programs and operating expenses with goal to meet budgeted projected sponsorship income; and conducts the bi-annual Silent Auction.
Committee Chair: Tripti Kasal
Committee Co-Chair: Michelle Etter

SPECIAL COMMITTEES:

Awards and Recognition Committee: Plans and coordinates visible symbols of recognition; works with the Chapter President in submitting information for the national WCR Chapter Excellence Awards Program.
Committee Chair: TBA

Communications Committee: Plans and coordinates (phone/fax/email/mail) dissemination of necessary information to Chapter members and to WCR web site coordinator.
Committee Chair: MaryEllen Kuehl

Hospitality Committee: Arrives 20 minutes early and helps set up and attend Check-in, Membership and "For Members Network" tables at General Membership meetings; Welcomes newcomers (and everyone) to Chapter General Membership meetings each month; Communicates with Chapter members who are ill or bereaved.
Committee Chair: TBA

Marketing Committee: Prepares and submits media released to publicize Chapter activities and achievements as required; Plans and prepares meeting notices and newsletters for the membership; Coordinates a photographic record of Chapter activities for history and publicity.
Committee Chair: Mabel Guzman

Newsletter Committee: Compiles articles, current chapter information, photos, and other relevant information; prepares Newsletter for posting on website and electronic dissemination.
Committee Chair: Tammy Hajjar

Reservation/Attendance Committee: Records reservations for Chapter meetings and reports to Treasurer; Maintains attendance records.
Committee Chair: TBA